

AGENDA NOTE - HRPDC ANNUAL COMMISSION MEETING

ITEM #19: PROJECT STATUS REPORTS AND ADVISORY COMMITTEE SUMMARIES

A. DIRECTORS OF UTILITIES COMMITTEE SUMMARY MINUTES

The summary minutes of the September 7, 2011 and October 5, 2011 Directors of Utilities Committee Meetings are attached.

Attachment 19A

B. HAMPTON ROADS CHESAPEAKE BAY COMMITTEE AND REGIONAL STORMWATER MANAGEMENT COMMITTEE MINUTES

The summary minutes of the October 6, 2011 Hampton Roads Chesapeake Bay Committee and Regional Stormwater Management Committee Meeting are attached.

Attachment 19B

C. SUMMARY MINUTES OF THE CHESAPEAKE BAY TMDL STEERING COMMITTEE MEETING

The summary minutes of the October 6, 2011 Chesapeake Bay TMDL Steering Committee are attached.

Attachment 19C

D. PROJECT STATUS REPORT

Attached are status reports on other HRPDC programs.

Attachment 19D

MEETING SUMMARIES
DIRECTORS OF UTILITIES COMMITTEE
H2O – HELP TO OTHERS – PROGRAM BOARD OF DIRECTORS

A. Meetings of the H2O – Help to Others – Program Board of Directors and the Directors of Utilities Committee (September 2011):

The H2O – Help to Others – Program Board of Directors met on September 7, 2011. The following items were addressed at the meeting:

- The H2O Board of Directors voted in favor of entering into a formal partnership with the Salvation Army for program administration, outreach, and eligibility screening. The Board directed HRPDC staff to draft a Memorandum of Agreement (MOA) between the H2O Board of Directors, HRSD, HRPDC, and the Salvation Army. Staff was also directed to execute next steps for program support, advertisement, training, and kick-off activities.
- The Board discussed the program eligibility criteria and clarified specific items. The Board voted in favor of amending the program eligibility criteria document per the discussion. HRPDC staff will make the appropriate revisions.

The Directors of Utilities Committee met on September 7, 2011. The following items were addressed at the meeting:

- HRPDC staff provided an update on the UASI Water Supply Assessment and Emergency Response Training Project, including meetings planned for September and October 2011.
- The Committee discussed proposed changes to the criteria for local rehabilitation plans in the Special Order of Consent (SOC). The Committee agreed to pursue a proposed amendment to the Regional Technical Standards and the development of an MOA for regional private property infiltration and inflow abatement.
- HRPDC staff reports included updates on individual locality adoptions of the Regional Water Supply Plan and the forthcoming water and sewer rate and water use data call.
- The Committee agreed that informational presentations by consultants or guests sponsored by the Committee are to be scheduled prior to the regular Committee meeting.

B. Meeting of the Directors of Utilities Committee (October 2011):

The Directors of Utilities Committee met on October 5, 2011. The following item was addressed during the initial closed session portion of the meeting:

- The Directors of Utilities that are party to the Joint Defense Agreement discussed the status of Special Order of Consent (SOC) activities. Mr. Richard Stahr, Brown and Caldwell, provided a briefing on the schedule and potential cost of complying with the SOC. The Directors agreed to assess their local cost estimates and discuss funding strategies at the January meeting.

The following items were addressed during the public portion of the meeting:

- The Committee discussed participation in the State Water Control Board stakeholder group in advance of regulatory action regarding groundwater recharge with reclaimed water. Several localities will be participating individually. The Committee did not nominate a representative.
- HRPDC staff reports included updates on individual locality adoptions of the Regional Water Supply Plan, the distribution of the fiscal year 2011 water and sewer rate and water use data call, and the H2O Program.
- The Committee discussed potential agenda items for the December 7, 2011 Joint Meeting of the Directors of Utilities Committee and Health Directors. Suggestions included a briefing by the Department of Environmental Quality (DEQ) on the State Water Supply Plan Process, a discussion of regulations and guidance for rainwater harvesting, and a discussion of the Virginia Pollutant Discharge Elimination System (VPDES) Pesticide Discharges General Permit (VAG87).

MEETING SUMMARY
JOINT ENVIRONMENTAL COMMITTEE

The Joint Environmental Committee met on October 6, 2011. The following items were discussed.

- Ms. Fran Geissler from James City County gave a brief presentation on the status of the Chesapeake Bay Watershed Nutrient Credit Exchange Program. Three options are currently being considered: a performance baseline, a practice-based baseline, and a practice-efficiency baseline.
- Mr. Frank Dukes from the University of Virginia's Institute for Environmental Negotiation gave a presentation on a potential dialogue that would address stormwater issues around the Elizabeth River, with potential participants including the Cities of Chesapeake, Norfolk, Portsmouth, and Virginia Beach, the U.S. Environmental Protection Agency, and other regional stakeholders.
- Ms. Jenny Tribo, HRPDC, updated the Committee on the status of the Chesapeake Bay TMDL Phase II Watershed Implementation Plan.
- HRPDC staff updated the Committee on items of interest from the September 28, 2011 Stormwater Subcommittee meeting.

MEETING OF THE REGIONAL STEERING COMMITTEE FOR THE CHESAPEAKE BAY PHASE II WATERSHED IMPLEMENTATION PLAN

The Regional Steering Committee for the Chesapeake Bay Phase II Watershed Implementation Plan met on October 6, 2011. The following items were addressed during the meeting:

- Michelle Virts, City of Richmond Stormwater Utility, provided a presentation on Richmond's stormwater credit program which offers customers credits toward stormwater fees for reducing stormwater runoff or improving the quality of the stormwater runoff from their property by installing "green practices." The Committee discussed applicability of such a program in Hampton Roads and issues associated with implementation of stormwater management practices on private property.
- HRPDC staff provided progress reports on activities to address priority issues identified at the August Committee meeting:
 - Summary and Status of Recent Grant Applications: HRPDC was awarded grant funds to support Phase II Watershed Implementation Plan (WIP) regional activities from the Coastal Zone Management 309 and Focal Area programs and from the Chesapeake Bay Small Watersheds Grants program. Staff summarized grant awards, projects, deliverables, and schedules. Grant proposals are available at <http://www.hrpdcva.gov/PEP/ChesBayTMDLInfo.asp>.
 - Status of Updating Urban Stormwater Best Management Practices (BMPs) in the Chesapeake Bay Watershed Model: Staff identified the BMPs that are being evaluated and are anticipated to be added to the Bay models by the end of the year. The Committee identified questions for HRPDC staff follow-up.
 - Creation of Regional Phase II WIP strategy templates: Staff described report outlines for the regional and local sections of the Phase II WIP plan and indicated that forthcoming guidance from DCR will be incorporated into the proposed structure. The Committee discussed whether each locality should submit 3 or more implementation scenarios instead of one scenario that meets the local targets. Many localities are concerned that funding will not be available to meet the local target so additional implementation scenarios would be submitted based on the current stormwater budgets and likely increases or decreases in the budget to illustrate several levels of implementation based on available funding.

- Status of VDOT/Industrial permit areas separation: HRPDC staff has applied two method of analysis as appropriate to identify areas that are under VDOT jurisdiction. This has been completed for ten localities. Staff requested that localities send any available parcel and right-of-way data to HRPDC to refine land area estimates. Staff is also working with DEQ to extract information from the agency's permit database to identify areas under industrial permits.
- Status of outreach materials for elected officials: HRPDC presented themes and key points for inclusion in public outreach messages to two target audiences: elected officials and the general public. The Committee's comments on key messages generally included the need for more basic information on the TMDL, the need for high-level problem statements, the need to connect the Phase II WIP and the TMDL with consequences, and the need to convey impending costs to the public. The Committee also indicated the need for consistency in campaigns geared toward different audiences. The group reiterated the need for more specific guidance from DCR and EPA. Correspondence with EPA: The Committee provided comments for incorporation into the draft letter to EPA regarding the inclusion of individual Waste Load Allocations for Phase I MS4s in the Chesapeake Bay TMDL.

PROJECT STATUS REPORTS

1. Regional Housing Program

Hampton Roads Loan Fund Partnership

The Department of Housing and Community Development (DHCD) extended the FY11 contract as it relates to the HOME grant for downpayment and closing cost assistance funding to local administrators for qualified first-time homebuyers. Staff has been working with regional partners to administer funding to localities that are currently out of funding as well as other jurisdictions that use the HOME funding as their sole resource for downpayment and closing cost assistance. HRPDC staff is also in the process for applying for funding for FY12 which was recently announced.

Housing & Human Services Technical Assistance

Staff members are currently working with the Hampton Roads Housing Consortium and the planning of its Fifth Annual Housing Awards. The following regional housing providers were recently honored:

HRHC Lifetime Achievement Award - George Birdsong (Retired Board Chairman and Director of Suffolk Redevelopment and Housing Authority)

HRHC Housing Warrior - Habitat for Humanity Peninsula and Greater Williamsburg

HRHC Housing Partner - Housing Development Corporation of Hampton Roads

HRHC Across the Region Service Award - Housing Virginia

Staff members are also working with Housing Virginia to spotlight regional housing activities and programs in a special publication that will be released at the Virginia Governor's Housing Conference in November.

2. Regional Economics Program

Technical Assistance

Economics staff routinely provides technical assistance and support to member jurisdictions and regional organizations. Information from both the HRPDC Data Book and the Commission's Benchmarking Study provides easy access to a great deal of regional information. Over the past month, staff has responded to information requests from individuals, member localities, regional organizations, and the media.

Regional Competitiveness

The Hampton Roads Regional Competitiveness report was published in July, and since that time staff economists have given several presentations to local and regional organizations. Several more presentations and discussions have been planned.

Analysis of Energy Development Strategies

Staff is beginning work on an analysis of energy development strategies in Hampton Roads. At present, very little is commonly understood as to the ability for the region to capitalize on various forms of energy development. Staff will be collecting and compiling information on the region's capacity to develop energy and with research the potential economic benefits associated with energy development.

Hampton Roads Benchmarking Study

Each year staff compiles regional data on the economy, demographics, housing, transportation, and various quality of life indicators. This information is the basis for the Hampton Roads Benchmarking Study, a publication that is designed to provide the region's decision makers with information on all facets of the Hampton Roads region. Information is illustrated through charts and graphs and accompanied by a brief explanation about the purpose of the specific benchmark as well as the current condition. Staff has begun work on the 7th annual benchmarking report.

3. Emergency Management Project Update

Regional Emergency Management Technical Advisory Committee (REMTAC)

The Emergency Management staff continues to manage and support the Regional Emergency Management Technical Advisory Committee and their associated tasks and committees. Below is a summary of the meeting from September 27, 2011:

- The REMTAC Chair was confirmed as Mr. Jim Redick, the new Coordinator for Norfolk. Mr. Paul Long from York was nominated and elected as Vice Chair.
- Special Needs Subcommittee Progress: Ms. Sara Ruch (Hampton/SN Subcommittee Chair) led REMTAC in a discussion for approval of the revised Hampton Roads Special Needs Appendix Template: Medical Needs Registry Integration with WebEOC. It was unanimously approved.
- HRPDC Water Assessment Project Update: As part of the project, three sub-regional workshops have been scheduled with local emergency managers for the end of October.
- ICS Forms class: Ms. Donna Brehm (CRA/VDEM) asked for input on an upcoming forms class to be held by VDEM, due to expressed interest by Emergency Managers.

Debris Management

Activated regional contract status was posted on the secure Regional WebEOC by SPSA and VPPSA to aid in Irene recovery coordination.

Hampton Roads Tactical Regional Area Network (HRTacRAN)

HRPDC staff is working with Virginia Beach to begin HRTacRAN redundant system installation. Virginia Beach (as recipients of the FY08 UASI Communication award) received approval from DHS to modify the FY08 UASI grant to support HRTacRAN.

The intent was to utilize a preexisting contract. However, a contract to support this initiative could not be found requiring Virginia Beach to go out for bid. With the addition of the bid process, Virginia Beach does not have enough time to expend the funds before the end of the FY08 performance period (currently extended to February 29, 2012). HRPDC staff and Virginia Beach are exploring several options to utilize allocated FY08 UASI funds.

FY12 Healthcare Organization Emergency Preparedness Seminars (HOEPS)

The HOEPS committee met in September and further developed what aspects of recovery to focus upon. Several private facilities joined the planning team. Potential keynote speakers with evacuation and recovery experience of nursing facilities were identified.

Hazard Mitigation Planning

The HRPDC and Hazard Mitigation Planning Committee plan updates (for the Southside Hampton Roads Hazard Mitigation Plan, the Franklin Hazard Mitigation Plan and the Southampton Hazard Mitigation Plan) are on-going with the consultant. The City of Franklin, Southampton County, and Southside Hampton Roads Plans have been reviewed and approved by VDEM and are at FEMA Region III undergoing a review for final approval. Once they are approved by FEMA, the plans can be formally adopted.

The Emergency Management staff continues to work with the City of Hampton's Emergency Management Office (Project Manager) by providing support to update the Peninsula Hazard Mitigation plan when requested.

A website supporting this project for the staff, local agencies and public participation has been established: www.remtac.org/mitigation.

Regional Catastrophic Planning Grant Program (RCPGP) Support

The Emergency Management staff continues to support the Regional Catastrophic Planning Team (RCPT) to ensure existing projects and data is integrated. The initial grant for FY08 is now complete.

Urban Area Security Initiative (UASI)

The Emergency Management staff continues to manage and support the Hampton Roads Urban Areas Security Initiative (UASI) Grant Program for the Urban Area Working Group (UAWG). While the working group did not meet in September, HRPDC staff and UAWG leadership have been making preparation for the October meeting. As the extension to the FY08 performance period comes to end (February 1, 2012), the UAWG will make determinations as to funding reallocations based on previous performance.

WebEOC Implementation Update

Lessons learned from Hurricane Irene were discussed and submitted to the WebEOC Subcommittee for consideration. It was agreed the WebEOC Subcommittee

would develop a proposal on how to best utilize remaining earmarked FY08 UASI funds, with long-term sustainment in mind. Our Regional WebEOC Project Manager continues to work with VDEM to streamline local, regional and State WebEOC situation reports and other information sharing capabilities.

Hampton Roads Medical Special Needs

The Special Needs website and registry (www.hrspecialneeds.org) continues to be populated by/for citizens with special needs in Hampton Roads. The registry doubled in size in the week prior and after Irene (from 500 to over 1000). Public outreach is ongoing along with analysis of penetration, development of metrics, and targeting of identified gaps.

Multi-Region Target Capabilities Assessment (FY08 UASI Project)

The Emergency Management staff provides program management and implementation support for the Target Capabilities Assessment (TCA), through the UASI Grant program. The gap analysis for phase two is now complete. To complete this project, the Hampton Roads Homeland Security Strategy will be updated and adopted by October or November 2011.

Pet Sheltering Support (FY09 UASI Project)

Five of the seven trailers with pet sheltering supplies and equipment have been delivered to the region. The remaining two trailers will be delivered by the end of October.

Hampton Roads Critical Infrastructure Protection Program (HR CIPP)

HRPDC staff is working with the Office of Homeland Security and Veterans Affairs to reengage stakeholders and the HR CIPP working group.

4. Regional Solid Waste Plan

At the September 15, 2011 Executive Committee Meeting, the HRPDC approved the Regional Solid Waste Management Plan for Southeastern Virginia and recommended the Plan to the Southeastern Public Service Authority of Virginia (SPSA) for adoption. At its meeting on September 18, 2011, SPSA adopted the Plan. On October 4, 2011, the Plan was forwarded by HRPDC and SPSA to the Virginia Department of Environmental Quality for approval. Concurrently, the two agencies provided copies of the Plan and a sample letter to the sixteen cities, counties and towns in the SPSA service area with a recommendation that they request that DEQ re-designate the HRPDC as the solid waste planning agency for Southeastern Virginia.

5. Hampton Roads 2040

On October 6, 2011, the HRPDC staff submitted the proposal to the Department of Housing and Urban Development (HUD) for funding under the Sustainable

Communities Regional Planning Grant Program. HUD action on the proposal is expected during November 2011.

6. Hampton Roads Regional Water Supply Plan Update

Localities are in the process of adopting the Hampton Roads Regional Water Supply Plan to comply with the Department of Environmental Quality (DEQ) Local and Regional Water Supply Planning Regulation (9 VAC 25 780). HRPDC is compiling locality Plan adoption records and will submit the regional plan package to DEQ by the November 2, 2011 deadline.

HRPDC staff worked with localities for several years to develop the Hampton Roads Regional Water Supply Plan to address the planning regulations. On July 21, 2011, the HRPDC Executive Committee accepted the Plan as meeting the requirement of the HRPDC Unified Planning Work Program and approved the distribution of the Plan to local governments for adoption. Localities received the Plan in July and commenced local program adoption. As of October 7, 2011, 25 of the 27 Hampton Roads localities adopted the Plan. The remaining two localities are scheduled to act on the Plan on October 11, 2011.

7. HR Green - America Recycle Day - Electronics Recycling

HR Green, as part of the Keep America Beautiful Community eCycling Partnership with LG and Waste Management, will host two electronic recycling events on America Recycles Day, November 15, 2012 from 9:00 am to 3:00 pm for residents and businesses in Hampton Roads. The Peninsula location will be the York County Sports Complex, 4311 George Washington Memorial Highway, York. The Southside location will be The Gallery at Military Circle, 880 North Military Highway, Norfolk. Visitors are allowed to bring up to one pickup truck full of electronics. Paper shredding, plastic bag recycling and general recycling will also be available.