

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #1: MINUTES OF JULY 16, 2008

Minutes of the July 16, 2008 meeting are attached.

Attachment

RECOMMENDED ACTION:

Approval.

Hampton Roads Planning District Commission

Quarterly Meeting Minutes

July 16, 2008

The Quarterly Meeting of the Hampton Roads Planning District Commission was called to order at 11:29 a.m. at the Regional Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

COMMISSIONERS:

Paul D. Fraim, Chairman (NO)	Charles W. Burgess, Jr. (PQ)
Bruce Goodson, Vice Chairman (JC)	Kenneth L. Chandler (PO)
James O. McReynolds, Treasurer (YK)	Douglas L. Smith (PO)
William E. Harrell (CH)	Anita T. Felts (SH)
Clifton E. Hayes, Jr. (CH)*	Michael W. Johnson (SH)
Amar Dwarkanath (CH)	Tyrone W. Franklin (SY)
Ella P. Ward (CH)	John M. Seward (SY)
Randall L. Gilliland (HA)	Jackson C. Tuttle II (WM)
Stan D. Clark (IW)	Harry E. Diezel (VB)
Sanford B. Wanner (JC)	Barbara M. Henley (VB)
Joe S. Frank (NN)	Meyera E. Oberndorf (VB)
Regina V.K. Williams (NO)	James K. Spore (VB)
Barclay C. Winn (NO)	

*Late arrival or early departure.

OTHERS RECORDED ATTENDING:

Alan P. Krasnoff - Chesapeake; Jeff Raliski, Ron Williams - Norfolk; George Brisbin, Sherri Neil, Brian Swets - Portsmouth; Patrick Roberts - Suffolk; John Gergely - Newport News Resident; Ray Taylor, Vince Thomas - FHR; Stewart Baker - VDEM; Frank Roberts - HRMFFA; Dana Dickens - HRP; Chuck Cayton - HNTB; Amy Probsdorfer - Naval Facilities Engineering Command; Terry Boothe - Private Citizen; Eric Stringfield, Irene Shuman - VDOT; Nikki Rovner - Office of the Governor; Jay Bernas - HRSD; Martha Gross - Virginia Tech.; Peter Huber - Willcox & Savage; Ellis W. James - Sierra Club Observer; Debby Messina - The Virginian-Pilot; Kimball L. Payne - Daily Press; Germaine Fleet - Biggs & Fleet; Staff: Dwight Farmer, Jessica Banks, Sam Belfield, Shernita Bethea, John Carlock, Rick Case, Robert Case, James Clary, Nancy Collins, Natalie Easterday, Rich Flannery, Marla Frye, Kathlene Grauberger, Greg Grootendorst, James Hummer, Rob Jacobs, Whitney Katchmark, Brett Kerns, Mike Kimbrel, Joe Paulus, Kelli Peterson, Andy Pickard, Camelia Ravanbakht, Jenny Tribo, Joe Turner, Chris Vaigneur and Eric Walberg.

RESOLUTION OF APPRECIATION

Chairman Fraim stated that resolutions have been prepared for Comr. Rebecca Adams from Chesapeake and Comr. Charles Allen from Newport News. Since Comr. Adams will not be present, hers will be sent to her. Comr. Allen will be available later in the meeting.

*Rebecca C.W. Adams
In Recognition of Her Services to the
Hampton Roads Planning District Commission*

Whereas, *Rebecca C.W. Adams, Council Member, City of Chesapeake, served faithfully as a valued member of the Hampton Roads Planning District Commission from July 2006 until June 2008; and*

Whereas, *she has contributed substantially to the success of the Commission's objectives through her professional insight, broad experience and leadership; and*

Whereas, *she has demonstrated her leadership through her efforts to enhance the role of the City of Chesapeake in addressing regional issues; and*

Whereas, *she has devoted personal time and energy toward developing a strong sense of regional cooperation among the member governments;*

Now, Therefore, Be It Resolved *by the Hampton Roads Planning District Commission that Rebecca C.W. Adams be recognized and commended for her outstanding service to the Commission, and is presented this Resolution as a token of the Commission's gratitude and esteem; and*

Be It Further Resolved, *that the Hampton Roads Planning District Commission extends to Rebecca C.W. Adams its best wishes for her future endeavors and orders that a copy of this Resolution be spread upon the Minutes of this Commission this sixteenth day of July 2008.*

*Executed this sixteenth day of July 2008.
Paul D. Fraim, Chairman*

CONSENT AGENDA

The Consent Agenda contained the following items:

Approve Minutes of June 18, 2008

Ratification of Executive Committee Actions

Treasurer's Report

Regional Reviews

A. PNRS Items (Initial Review)

FY 2008-2010 LUST Prevention Assistance Agreements (POL:199)
Virginia Department of Environmental Quality

FY 08-10 Technical Review and Services for Defense Environmental
Restoration Program Activities (POL:200)
Virginia Department of Environmental Quality

Virginia Clean Diesel Outreach and SmartWay Initiative (ENV:46)
Virginia Department of Environmental Quality

State and Tribal Assistance Grant (STAG) Construction Assistance (POW:222)
Virginia Department of Environmental Quality

B. Environmental Impact Assessment/Statement Review

New Chesapeake Facility; NOAA, Chesapeake

Great Bridge Battlefield and Waterways Historic Park; DOD/Army Corps of
Engineers, Chesapeake

Tidewater Community College Regional Health Professions Center; Virginia
Community College System, Virginia Beach

Deconstruction of 13 Buildings at NASA Langley Research Center; NASA,
Hampton

Newspapers in Education Project

Comr. Clark Moved to approve the Consent Agenda; seconded by Comr. Hayes. The
Motion Carried.

EXECUTIVE DIRECTOR CONFIRMATION

Chairman Fraim stated the Bylaws of the PDC permit the Executive Committee to hire the Executive Director, but they believed it was important to bring the appointment of Mr. Farmer before the entire Commission. He stated again that Mr. Farmer's compensation package included an annual salary of \$157,000 with deferred compensation of \$12,000 and a travel allowance of \$7,200. A three -year employment agreement has been agreed upon with a review after the first six months. He added that the contract is a public document available to members of the Commission as well as the public.

Comr. Goodson Moved to confirm the appointment of Mr. Farmer as Executive Director; seconded by Comr. Clark. The Motion Carried.

GOVERNOR'S COMMISSION ON CLIMATE CHANGE

Mr. Farmer introduced Ms. Nikki Rovner, Deputy Secretary of Natural Resources, to brief the Commission on the Governor's Commission on Climate Change.

Ms. Rovner reviewed the reason the Governor appointed a Commission on Climate Change, their progress to date, and the group's plans between now and December when the report is due. She reviewed that Governor Kaine's Executive Order charged the Commission with identifying additional steps that must be taken to achieve the goal of a 30 percent reduction in greenhouse gas emissions by 2025.

The Climate Commission was charged with five tasks: 1) inventory the greenhouse gas emissions currently in Virginia; 2) evaluate impacts of climate change on Virginia's natural resources, health of the citizens and the economy of Virginia; (3) identify what Virginia must do to prepare for the likely consequences of climate change; 4) mitigate or reduce emissions to achieve the 30 percent goal; and 5) identify approaches being pursued by other states, regions and the federal government.

Ms. Rovner explained that Secretary of Natural Resources Preston Bryant is chairing the Commission with other members of the Cabinet on the Commission. It consists of 45 members and will exist for one year. The Commission's report is due in December.

A work plan was proposed to the Commission that it modified and adopted. Meetings have been scheduled at universities around the state. Each meeting included a Commission roundtable and a public comment period.

The locations of five day-long conferences on climate change held around the state and attended by the Commission were reviewed. An organizational meeting was held in Richmond in February.

The second meeting was at the UVA Miller Center in March. The Miller Center has its own climate change initiative and may hold a conference in the fall which may be of interest to a regional entity like the HRPDC. The work of the Intergovernmental Panel on Climate Change was presented. This meeting provided information on what other states and regions are doing, what the Environmental Protection Agency (EPA) is doing as well as the Department of Environmental Quality's (DEQ's) efforts to create a greenhouse gas inventory for Virginia. Nature's role in storing carbon was also reviewed.

The Commission met at William & Mary in April. The Chairman felt it was important to hear industry perspectives early in the process. Industry was given an opportunity to speak early at the meeting to discuss what they are doing voluntarily and talk about their experience with other states' programs. The northeast states already have a cap and trade program called ReGGle. The Commission was interested to hear industry's experience with that program. The April meeting focused on Virginia's natural systems and public health.

The May meeting held at George Mason University focused more on transportation infrastructure and ports and heard about impacts on military installations and the insurance industry. Much of the data that is currently available is still at the national level so it will be a challenge to gather more specific data for Virginia. Economic opportunities associated with climate change and pending legislation were reviewed at this meeting. Senator Warner's

staff was present to review the Warner-Lieberman legislation. Another presentation was given on the economic effects of a national cap and trade program like the one proposed in the Warner-Lieberman Bill.

The last meeting was held at Virginia Tech in June with a focus on the actions of some localities. The Commission learned about the connection between climate change, land use, building practices and transportation choices. She added that Mr. Eric Walberg of the PDC staff provided a presentation to help in understanding those connections. The meeting included an update from Congressman Boucher who stated clearly that the failure of the Warner-Lieberman Bill to pass the Senate would not mean that Congress would not act on this issue. He predicted with 95 percent certainty that within two years there will be a federal cap and trade program and his subcommittee will be key to producing such legislation. A technical presentation was also heard regarding carbon capture and storage.

Ms. Rovner reviewed some impacts expected in Virginia that will be included in the Commission's report by the end of August. She reviewed that ocean acidification as a result of its absorption of CO₂, sea level rise, pollution and significant impacts to wetlands were all heard from scientists at Virginia universities that should concern the Commonwealth in terms of impacts on the Bay and the natural systems in coastal Virginia.

Another presentation shown to the Climate Change Commission included the potential impacts of global sea level rise to infrastructure.

Secretary Bryant announced at the end of the June meeting there would be four workgroups who will meet one or two times before August 27th when the full Commission meets again. An evening public hearing will be held as well as two other meetings before finalizing the report. Ms. Rovner concluded by providing the Climate Change Commission's website address and offering to answer questions.

BYLAWS CHANGES - FIRST READING

Chairman Fraim noted the Bylaws require that any changes be read twice and approved twice. He asked Mr. Farmer to read the proposed change for the Minutes.

Mr. Farmer stated the first is a change in "Meeting," and reads, "The meetings of the Commission shall be held at 11:00 a.m. on the third Wednesday of each month during the months of January, April, July and October at a place to be determined by the Chairman of the Commission." The second item is found under Article 8 under "Finances," and reads "Checks and drafts may be signed in the name of the Commission by the Executive Director, the Secretary, the Treasurer or their designee."

Mayor Frank suggested the time be changed to read "at 11:00 a.m. or as soon thereafter as may be reasonably practical," so if the MPO meeting runs late, the Commission is not in violation of the Bylaws.

He added that he believed language should be added in the second change to read "any such check, draft or other payment instrument in excess of \$10,000 shall be signed by the Chairman or Vice Chairman and the Executive Director, the Secretary or the Treasurer. This would provide some overview of large expenditures which is traditional in most organizations.

Mr. Farmer asked Ms. Collins to respond regarding the number of checks seen on a regular basis that would be over this amount.

Ms. Collins replied that there are seven to ten per month that total much more than \$10,000.

Chairman Fraim asked if the practice in the past has simply been for the Executive Director to sign them.

Ms. Collins answered this is correct. She added there are double checks and balances since she sees all invoices first, checks them for approval with the general grants or general operating budget, it then goes to the division director in charge of that particular area who then approves the invoice. It then goes through accounting, to the Executive Director or herself for signature to be sent out. Usually the Executive Director approves all checks if they are over \$5,000 before they leave the building.

Mayor Frank asked if this has ever been brought up in an audit before.

Ms. Collins replied it has not since every invoice is signed twice.

Mayor Frank stated since it has worked all this time, maybe it is not a problem.

Comr. Tuttle Moved to amend the Bylaws under "Meeting" to read "The meetings of the Commission shall be held at 11:00 a.m., or as soon thereafter as may be reasonably practical," and Article 8 under "Finances" to read "Checks and drafts may be signed in the name of the Commission by the Executive Director, the Secretary, the Treasurer or their designee;" seconded by Comr. Spore. The Motion Carried.

MID-YEAR ECONOMIC REVIEW

Mr. Greg Grootendorst, Deputy Executive Director, Economics, provided a mid-year economic review.

He noted that all aspects of the economy have been in the news recently. He stated it is no secret that growth has been in decline with the gross domestic product decreasing. He added that the general consensus among economists is that the country is not in a recession although the 2008 economy has seen a foreclosure fallout, continued increase in food and energy prices, weakened consumer confidence, a decrease in employment, the issuance of the stimulus package as well as inflation pressures.

Tremendous increases in food and energy prices are affecting the economy in many ways and pushing inflation up. In the U.S. there is inflationary pressure from a number of things such as a 5 percent increase in water and sewage, 13 percent in groceries and 22 percent in fuel oil over the past three years. In the past year, transportation inflation has been at 12 percent and transportation construction inflation at 15 percent. Some areas have seen decreased inflation such as in electronics and apparel. Hampton Roads has continued to see positive growth which maintains the economic stability of the region.

Mr. Grootendorst stated that unemployment rates are expected to continue increasing through this year and into next. He added that the unemployment rate in Hampton Roads is historically below the United States. It is also somewhat overstated by the Bureau of Labor Statistics since they do not include the military in their calculations.

In spite of the stimulus package, retail sales have been declining since people are spending that money on fuel and groceries. As a result of decreased consumer confidence, people are conserving and not spending as they usually would. The drop in sales of motor vehicles is significant with domestic cars down 24 percent over last year, imports down 19 percent and trucks down 30 percent.

One industry usually affected first by an economic slowdown is tourism. Hotel stays have been dropping since people are scaling back their travel plans. There may be a further decline in August with the Olympics being aired and people opting to stay home to watch them.

The weak dollar has boosted exports at the ports which have contributed to the growth seen over the first part of the year. However, the exports may have plateaued as manufacturers have maximized their benefit from the weak dollar which would slow the growth seen at the port.

Mr. Grootendorst reviewed there is also a drop in residential construction which will continue to drop through the end of the year. Median home prices have dropped. Currently there is a period of adjustment in the housing market and more problems can be expected both nationally and regionally with respect to mortgage resets that will take place. However, Hampton Roads has not fared as badly as the nation with respect to foreclosures.

Turning to the national economy in the consensus forecast for the remainder of the year, slow growth is expected. A dip expected in the fourth quarter is a reflection of the effects of the stimulus package wearing off.

The consensus forecast for interest rates is that they will remain low which is subject to inflationary pressure. Oil prices are expected to decline but will still be relatively high. Disposable income has decreased as people shift their incomes to groceries and fuel. Unemployment rates will continue to rise through this year and inflationary pressures continue to mount. Hampton Roads will fare better than the nation based on the region's employment base as well as continued growth and employment.

Mr. Grootendorst concluded by offering to answer questions.

RESOLUTION OF APPRECIATION

Chairman Fraim noted that Comr. Charles Allen from Newport News was present and asked him to step forward to receive his resolution.

Charles C. Allen
In Recognition of His Services to the
Hampton Roads Planning District Commission

Whereas, Charles C. Allen, Vice Mayor, City of Newport News, served faithfully as a valued member of the Hampton Roads Planning District Commission from July 1992 until June 2008; and

Whereas, he has contributed substantially to the success of the Commission's objectives through his professional insight, broad experience and strong leadership; and

Whereas, he has demonstrated his leadership through his successful efforts to enhance the role of the City of Newport News in addressing regional issues; and

Whereas, he has devoted personal time and energy toward developing a strong sense of regional cooperation among the member governments;

Now, Therefore, Be It Resolved by the Hampton Roads Planning District Commission that Charles C. Allen be recognized and commended for his outstanding service to the Commission, and is presented this Resolution as a token of the Commission's gratitude and esteem; and

Be It Further Resolved, that the Hampton Roads Planning District Commission extends to Charles C. Allen its best wishes for his future endeavors and orders that a copy of this Resolution be spread upon the Minutes of this Commission this sixteenth day of July 2008.

*Executed this sixteenth day of July 2008.
Paul D. Fraim, Chairman*

Comr. Frank Moved to approve the resolution; seconded by Comr. Hayes. The Motion Carried.

Mayor Frank commented that Mr. Allen has been an invaluable member of the Newport News City Council for many years and has served many regional organizations and groups. He added that Mr. Allen has a regional view and understanding which has helped in trying to create a regional agenda to move people and the region forward. He stated that Mr. Allen will be missed in Newport News as well as in Hampton Roads.

The Commission responded with applause.

Mr. Allen thanked the Commission for the recognition and stated it has been a valuable experience. He noted that in 1963, the basis for his thesis was regional planning.

DEQ 2008 WATER QUALITY ASSESSMENT AND IMPAIRED WATERS REPORT

Mr. John Carlock, Deputy Executive Director, Physical Planning, was introduced to provide the overview of this report.

Mr. Carlock stated he would provide some comparisons as Hampton Roads relates to the rest of the state with regard to the state water quality assessment report received last month.

Six categories of uses are designated for water bodies in Virginia. These are the basis for the state water quality standards and are what the state looks to when determining whether a water body is meeting water quality standards or not. If a water body does not support those designated uses, it is classified as an impaired water.

Five categories come out of the assessment, with the first two being that the water is clean and the water quality and management programs in those areas should maintain the uses presently supported. Category 3 is a large category of state waters and Hampton Roads

waters where there is insufficient data at this point to determine whether the standards are being met. The last two categories are the impaired waters where the data indicates the water quality standards are not being met. Mr. Carlock stated he would discuss category 5 further, those that are impaired and a total maximum daily load (TMDL) plan is needed to meet the water quality standards.

The number of impaired waters has increased which comes from more waters being assessed, better data being available and more stringent water quality standards. He added that most lakes are impaired due to constituents in fish tissue. The four beaches he spoke about last month that are primarily in the City of Newport News and classified impaired in 2006 now meet the recreational water standard and have been removed from the list.

The most common impairments include PCBs that show up particularly in fish tissue in lakes and the estuarine environment. PCBs are no longer used but are a reflection of impacts from 10-20 years ago prior to the federal ban on the manufacturing and use of PCBs. Mercury is an increasing issue with impairments in fish tissue advisories for fish consumption in places like the Blackwater River, the Nottoway River and Lake Drummond.

Bacteria remains the primary issue from both human and animal sources. TMDL is an effort to use scientific techniques to determine the amount that is human or animal and focus efforts on addressing the human portion.

Mr. Carlock reviewed a slide outlining the impaired waters in Hampton Roads with many of them having multiple impairments. The Chesapeake Bay is on the impaired waters list for a variety of reasons. Dissolved oxygen is a primary issue that relates back to nitrogen and phosphorous. The Chesapeake Bay Preservation Act addresses the phosphorous issue with tributary strategies that attempt to address the nutrient issue. The highest violation rates for dissolved oxygen continue to be in the Elizabeth River and the Pocomoke River in Maryland.

Relatively large portions of the tributaries in Hampton Roads meet the submerged aquatic vegetation which is a positive step over the last several years. The Chesapeake Bay Foundation has issued a Bay Report Card. The waters in Hampton Roads do not score well and are comparable to what has been seen in the past. This is in large measure the basis for the Chesapeake Bay Foundation's continued push at the state and federal level to do more. The Elizabeth River Project prepared a State of the River report in 2008. Some improvement has been seen throughout the Elizabeth River but is highly variable depending upon the constituent and location.

Tributaries in residential communities that are significantly better include the Western Branch and the Lafayette. As discussed briefly last month, the Lynnhaven River is very much a success story which was condemned for shellfish in 2006 because of bacteria levels. The city, state and federal agencies, and other partners have been working even before the TMDL study was completed in 2006 to address these issues. Many areas of the Lynnhaven River now meet the water quality standards and have been opened. This is in large measure due to the efforts of the city and its partners in dealing with septic tanks, stormwater management, boat discharges, etc., over the last several years.

Mr. Carlock displayed a list of activities and actions that may be appropriate in other waterways in the region as work continues to address the TMDLs. A considerable amount of money was spent in cooperation with the city's partners over the last several years to address issues such as the no discharge zone, boater education, stormwater management, the oyster restoration program and a number of special test projects that have been implemented in some lakes and best management practices.

Mr. Carlock stated the technical committee recently received a briefing from DEQ regarding this study. The general comments that came from the committee were that the water quality monitoring program must be further enhanced and maintained by the state and the region since that is an area that has received considerable budget cuts at DEQ as part of the current budget situation at the state level. He added that PDC staff has provided those comments to DEQ to consider as they move forward with the report.

Last month the question was asked whether the programs are being effective and how much is being spent. Mr. Carlock stated that staff is researching the effectiveness and cost of a number of these programs and should have an answer within the next few months. He offered to answer questions.

APPOINT HRPDC 2008-09 NOMINATING COMMITTEE

Chairman Fraim announced there would be changes to the Nominating Committee. He asked the following members to serve on the Nominating Committee:

Chesapeake:	Ella P. Ward
Franklin:	Vacant
Gloucester:	Robert A. Crewe
Hampton:	Ross A. Kearney II
Isle of Wight:	Stan D. Clark
James City:	Bruce C. Goodson
Newport News:	Joe S. Frank
Norfolk:	Barclay C. Winn
Poquoson:	Gordon C. Helsel, Jr.
Portsmouth:	Douglas L. Smith
Southampton:	Anita T. Felts
Suffolk:	Linda T. Johnson
Surry:	John M. Seward
Virginia Beach:	Louis R. Jones
Williamsburg:	Jeanne Zeidler
York:	Thomas G. Sheppard, Jr.

Chairman Fraim asked Mr. Jones to serve as the Chairman for the committee.

PROJECT STATUS REPORT

No questions or comments were noted.

FOR YOUR INFORMATION

No questions or comments were noted.

OLD/NEW BUSINESS

No old or new business was discussed.

ADJOURNMENT

With no further business to come before the Hampton Roads Planning District Commission, the meeting adjourned at 12:25 p.m.

Dwight L. Farmer
Executive Director/Secretary

Paul D. Fraim
Chairman

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #2: TREASURER’S REPORT

**FISCAL YEAR 2008
AUGUST 31, 2008
BALANCE SHEET**

ASSETS		LIABILITIES & NET ASSETS	
Cash & Cash Equivalents	460,397	Current Liabilities	544,314
Accounts Receivables	1,091,512	Net Assets	5,142,001
Investments	2,528,560		
Other Current Assets	664		
Net Capital Assets	<u>1,605,181</u>		
Total Assets	<u>5,686,315</u>	Total Liabilities & Equity	<u>5,686,315</u>

STATEMENT OF REVENUES AND EXPENDITURES

REVENUES	Annual Budget	Current	YTD
Grant and Contract Revenue	7,962,509	424,738	1,008,557
VDHC State Allocation	279,295	-	-
Interest Income	55,000	7,559	7,559
Local Jurisdiction Contributions	1,341,946	-	335,487
Other Local Assessment	2,147,761	-	466,736
Sales and Miscellaneous Revenue	47,550	2,612	4,946
Total Revenue	<u>11,834,061</u>	<u>434,908</u>	<u>1,823,284</u>
EXPENDITURES			
Personnel	3,962,546	249,735	540,852
Contractual	184,003	12,628	33,644
Special Contracts	6,598,743	366,670	486,698
Operations	783,837	45,400	82,282
Capital Assets	160,000	-	-
Total Expenses	<u>11,689,129</u>	<u>674,433</u>	<u>1,143,476</u>
Agency Balance	<u>144,932</u>	<u>(239,526)</u>	<u>679,808</u>

RECOMMENDED ACTION:

Accept the Treasurer’s Report.

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #3: REGIONAL REVIEWS

A. PNRS Items (Initial Review)

No PNRS items were received for review during the past month.

RECOMMENDED ACTION:

No action required.

B. Environmental Impact Assessment/Statement Review

The HRPDC staff is routinely involved in the review of environmental impact assessments and statements for projects involving federal funding or permits as well as state development projects. To ensure that all Commissioners are aware of projects being reviewed, brief summaries of these projects and anticipated review schedules are included in the Agenda. The HRPDC staff will continue to request comments directly from staff in localities that appear to be directly affected by a project. Attached is a listing and summary of projects that are presently under review.

Attachments

RECOMMENDED ACTION:

No action required.

Date Received 8/7/2008

Number 08-165S

Name Construct Yorktown Museum, Yorktown Victory Center

Sponsor Jamestown-Yorktown Foundation

Description

The Jamestown-Yorktown Foundation proposes to construct a new museum building, demolish the old museum and orientation buildings, reconfigure the current parking lot and add a bus overflow parking lot at Yorktown Victory Center on Water Street in Yorktown. The Yorktown Victory Center Complex is comprised of three parcels, totaling 23.3 acres. The majority of the project site is undeveloped and wooded. The current site includes museum and orientation buildings, parking lot and access roads, maintenance building and shed, and outdoor exhibit areas.

Affected Localities York County

Finding

Comments Sent

Final State Comments Received

Date Received 8/14/2008

Number 08-169F

Name Rehabilitate Waterfront Bulkheads 1 and 2 at Integrated Support Command, Portsmouth

Sponsor DHS/Coast Guard

Description

The U.S. Coast Guard is proposing to rehabilitate waterfront bulkheads 1 and 2 at the Integrated Support Command Portsmouth facility. The facility is located southwest of the confluence of Craney Island Creek and the Elizabeth River. The work includes: cleaning and recoating 388 linear feet of existing sheet pile bulkhead; cleaning and recoating both sides of the sheet pile bulkhead surrounding the existing fueling area; removing the existing spalled concrete cap and replacing it with a new reinforced concrete; installing approximately 16 linear feet of timber pile-supported timber fender panel; remove and replace exiting waterfront utilities; remove and replace the existing gas and diesel fuel piping, pumps, and dispensers; and remove approximately 65 linear feet of existing fueling area steel sheet pile wall and concrete cap.

Affected Localities Portsmouth

Finding

Comments Sent

Final State Comments Received

Date Received 8/20/2008

Number 08-172F

Name Modernization of the Coast Guard

Sponsor DHS/Coast Guard

Description

The U.S. Coast Guard proposes to update its command structure, support systems and business practices to position itself for sustainable and effective mission execution into the twenty-first century. Reorganization activities in Virginia will occur in the Washington D.C. area and Norfolk, Virginia. The changes will result in the leasing of new office space in both cities and changes to the billeting levels in each area. The modernization effort would be implemented over a five year period.

Affected Localities HRPDC

Finding

Comments Sent

Final State Comments Received

Date Received 8/22/2008

Number 08-175F

Name Selected Capital Improvement Plan Projects

Sponsor DOD/Air Force

Description

The First Fighter Wing at Langley Air Force Base in Hampton proposes to construct, renovate or demolish several facilities located on the base, the Landings at Langley Housing Area and the Big Bethel Reservoir. Buildings to be constructed would include a new fuels system maintenance hangar, a replacement for Hanger 753, an airman family readiness center, a replacement security forces operations center, two additional dorms, a fuels automated system complex, an expansion and storage shed for the low-observable composite repair facility, a replacement child development center, a conference center/bait shop, an recreational vehicle parking area and a ropes course. Buildings to be added to or renovated include the Langley Chapel. More than 371,000 square feet would be constructed in total. Langley Air Force Base finds the proposed projects consistent to the maximum extent practicable with the enforceable policies of the Virginia Coastal Resources Management Program.

Affected Localities Hampton

Finding

Comments Sent

Final State Comments Received

Date Received

Number

Name

Sponsor

Description

The U.S. Environmental Protection Agency (EPA) proposes to issue two National Pollutant Discharge Elimination System (NPDES) general permits for discharges incidental to the operation of commercial and recreational vessels. One permit is the Vessel General Permit (VGP) for All Commercial Vessels and Large Recreational Vessels (79 feet or longer). This proposed permit incorporates the Coast Guard's mandatory ballast water management and exchange standards and supplemental ballast water requirements for vessels that carry ballast water. Furthermore, for all covered vessels, this permit also would establish requirements for twenty-seven other discharge types including deck runoff, bilgewater discharge, and graywater discharge. In addition to these standard or common requirements, the permit outlines further requirements for eight specific classes of vessels, such as cruise ships, research vessels, and large ferries. The proposed VGP also includes requirements for corrective actions, inspections, monitoring, recordkeeping and reporting requirements. The other proposed permit is the Recreational General Permit (RGP) (recreational and uninspected passenger vessels less than 79 feet in length). The EPA will not be finalizing the proposed RGP. However, information gathered for the RGP will be utilized in meeting EPA's responsibilities under Senate bill S. 2766 ("the Clean Boating Act of 2008") (P.L. No. 110-288).

Affected Localities

Finding

Comments Sent

Final State Comments Received

Date Received 9/3/2008

Number 08-171F

Name 5-Year Outer Continental Shelf Oil and Gas Leasing Program: Mid-2010 to mid-2015

Sponsor Minerals Management Service

Description

The Minerals Management Service (MMS) is considering the development of a proposed 5-Year Outer Continental Shelf Oil and Gas Leasing Program for mid-2010 to mid-2015. Section 18 of the Outer Continental Shelf (OCS) Lands Act (43 U.S.C. 1344) requires the Department of the Interior to solicit information from interested and affected parties for the preparation of 5-year OCS oil and gas leasing program. The current 5-year program covers the period July 2007 to June 30, 2012. The MMS has published a notice in the Federal Register soliciting information on whether to begin a new program for mid-2010 to mid-2015 to succeed the current one. MMS is seeking a wide range of information, including marine productivity, environmental sensitivity and resource assessment, for use in determining the appropriate size, timing, and location of OCS oil and gas leasing for the new 5-year period. MMS also requests information concerning environmental risk and potential for damage to coastal and marine resources associated with development of the OCS, information related to other uses of the sea, and any information that is relevant to equitable sharing of developmental benefits and environmental risks associated with OCS oil and gas activity. In addition, MMS requests information on the impacts of rising prices and potential shortages on the state's economy and citizens and their roles in the national economy.

Affected Localities HRPDC

Finding

Comments Sent

Final State Comments Received

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #4: REGIONAL REVIEWS – PROCESS MODIFICATION

Since its creation, the HRPDC reviews applications for state and federal grant funding, as well as a variety of state and federal program documents, master plans, environmental documents and applications for federal mortgage guarantees and local programs.

As implemented by the HRPDC, review in each of these areas has been handled in a somewhat different fashion. Attached is a brief paper describing these review processes. All grant applications have been brought to the Commission for final approval after completion of staff and local review. In recent years, there have been few instances where the Commission has had comments on these applications and to the staff's recollection has not denied PNRS certification of a project in more than twenty years.

The Commission is advised on a monthly basis of environmental documents that are being reviewed by the HRPDC staff, in cooperation with staff from the localities. Comments on environmental documents are brought to the Commission for action only when significant issues are raised during the environmental review.

The staff recommends that the regional review process be modified as recommended in the attached paper. Under the proposed revision, project review would be handled by the HRPDC staff, in cooperation with local staff. The HRPDC Executive Director would sign the PNRS certification based on completion of the staff review. The Commission would continue to be advised on a monthly basis of all review activity. Only if issues were raised that could not be resolved through the staff review would a project be brought to the Commission for action.

Attachment

RECOMMENDED ACTION:

Concur with staff recommendation.

PNRS REVIEW PROCESS

Purpose of Review Process:

Regional review is to address the following issues:

1. Consistency of project with local and regional plans
2. Potential duplication of project with projects being undertaken by local governments or others
3. Potential Environmental Impact of the project

There is no requirement that the Commission itself undertake the review.

Historic PDC Review Process:

Grant applications received. Staff developed summary form and circulated initially to broad range of Committees, Organizations and the Commission. This was later modified to include only the CAOs and the Commissioners through the Agenda package. Action is taken at monthly Commission meetings followed by Certification Letter. Letter Ballot approach used if Commission did not meet – typically February and August.

Housing Projects (for preapproval of mortgage guarantees by VA and FHA), Loan Programs, Environmental Permits, Environmental Impact Assessments/Statements and Coastal Zone Consistency Determinations/Certifications handled through staff review and coordination with staff from the affected locality or localities. Commission advised of projects under review.

Recommended Modification of Process:

All projects – grant applications, housing projects, loans, permits, EIA/EIS and state EIR, CZ Consistency would be handled in the same fashion.

1. Staff receives the proposal and prepares summary for grants and loans. Permits, etc. do not require a summary because the locality(ies) already receive those for review.
2. Staff contacts local government staff (using current EIS Review List) for review comments on permits, etc. Staff circulates summary of grants and loans to the CAO and Planning Director for review. The timing for this should be 25-30 days or less, in the case of Permits, EIR, etc.
3. Staff makes determination in accordance with criteria above and local comments. Certification letter or comment letter, as appropriate, provided to applicant or sponsoring agency. Review comments on EIR/EIS and Consistency are provided

to DEQ, the state's coordinating agency. As is true of environmental projects now, the Commission is advised on monthly basis of projects being reviewed.

4. If comments are received that cannot be resolved, the project is provided to the Commission for final action.

Legislative/Regulatory Background:

OMB Circular A-95, 1968. Established review process for state and for regional clearinghouse reviews. Based on Demonstration Cities Act of 1966, which required such reviews in metropolitan areas. Later NEPA review was added.

Executive Order 12372, 1980s – Reagan. Modified process to require designation of Single Point of Contact (SPOC) in each state. Federal agencies to respond to comments if they came through the SPOC. Virginia used DHCD as the SPOC along with the PDCs to coordinate local response.

Early 1990s – Allen. Virginia elected to disband the SPOC process, leaving it up to PDCs to operate the review process at their discretion. HRPDC elected to continue. A number of federal agencies, notably EPA and USDA continue to require review. DOT has deferred to the TIP approval process. Others require the review sporadically.

Virginia Area Development Act and Regional Cooperation Act. Both require a PDC review of applications for state and federal funding.

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #5: VIRGINIA RETIREMENT SYSTEM (VRS) RESOLUTION

Internal Revenue Ruling 2006-43 states that governmental employers have until January 1, 2009, to demonstrate "formal authorization" of their pick-up plans, which allow the Virginia Retirement System (VRS) member contribution (5%) to be treated on a pre-tax basis.

The ruling requires VRS to conduct a full audit of pick-up plan resolutions and to obtain a formal resolution from each VRS employer. Even though a similar resolution may have been enacted in the past, each employer must formally reaffirm their pick-up plan to meet the new requirements.

Attachment

RECOMMENDED ACTION:

Authorize the Chairman to execute the Resolution of Affirmation.

RESOLUTION

Affirmation of Authorization to Pick-up the Employee's Contribution to VRS for HAMPTON ROADS PLANNING DISTRICT COMMISSION, 55449

Under § 414(h) of the Internal Revenue Code

WHEREAS, the HAMPTON ROADS PLANNING DISTRICT COMMISSION provides its employees with tax deferral pursuant to § 414(h) of the Internal Revenue Code with respect to their member contributions to the Virginia Retirement System (referred to as VRS) by picking up member contributions to VRS; and

WHEREAS, VRS keeps track of such picked up member contributions, and treats such contributions as employee contributions for all purposes of VRS;

WHEREAS, the Internal Revenue Service in Notice 2006-43 has provided transition relief for existing pick up arrangements provided that an authorized person takes formal action to evidence the establishment of the pick-up arrangement no later than January 1, 2009.

WHEREAS, in order to avail itself of the protection given under Notice 2006-43, the HAMPTON ROADS PLANNING DISTRICT COMMISSION desires to affirm its intention to establish and maintain a pick-up arrangement through formal action by its governing body.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the existing member contribution pick-up arrangement is hereby affirmed as it relates to salary reduction elections in effect prior to the date of the Resolution, and it is further

RESOLVED that effective the first pay day on or after 9/17/08, the HRPDC shall pick up member contributions of its employees to VRS, and such contributions shall be treated as employer contributions in determining tax treatment under the Internal Revenue Code of the United States; and it is further

RESOLVED that such contributions, although designated as member contributions, are to be made by the HAMPTON ROADS PLANNING DISTRICT COMMISSION in lieu of member contributions; and it is further

RESOLVED that pick up member contributions shall be paid from the same source of funds as used in paying the wages to affected employees; and it is further

RESOLVED that member contributions made by the HAMPTON ROADS PLANNING DISTRICT COMMISSION under the pick up arrangement shall be treated for all purposes other than income taxation, including but not limited to VRS benefits, in the same manner and to the same extent as member contributions made prior to the pick up arrangement; and it is further

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #6: REIMBURSEMENT OF HRTA EXPENSES

At its meeting of March 19, 2008, the HRTA Board discussed a request to have the Commonwealth reimburse the HRPDC for HRTA expenditures, totaling \$295,826.84, incurred during 2007 and 2008. During this meeting, the HRTA Board asked Senator Harry Blevins to put this request before the General Assembly. Senator Blevins agreed to submit a budget amendment.

In an email to Senator Blevins in August 2008, Mr. Farmer asked Senator Blevins for an update to this request. In addition, he explained that the HRPDC is incurring over \$200 per month to maintain the HRTA website access.

In his reply, Senator Blevins stated he would submit a budget amendment in January 2009 and speak to members of the Hampton Roads Delegation to encourage support. He requested an expenditure report (attached) which has been forwarded to him.

Mr. Farmer will be available to answer any questions regarding this matter.

Attachment

RECOMMENDED ACTION:

Authorize the Executive Director to continue to work with Senator Blevins to have the Commonwealth of Virginia reimburse the HRPDC for \$295,826.84 in HRTA expenses.

HAMPTON ROADS TRANSPORTATION AUTHORITY
EXPENDITURE REPORT
05/01/2007 - 06/30/2008

		Notes:
Personnel	85,659.63	
Legal	89,572.43	1
General Office	923.29	2
Printing & Presentation	4,002.34	
Travel	247.35	
Advertising	9,528.93	
Internet Services	1,194.95	
Photocopy	1,031.25	
Security	862.50	
Exec. Dir. Search	61,233.00	
Video Conferencing	8,961.50	
Meeting recordation fee	1,350.00	
Indirect Cost	31,259.67	
TOTAL EXPENSE	295,826.84	

Note 1: includes \$44,331.00 in legal expenses from prior year

Note 2: includes telephone, consumables, postage, misc

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #7: HAMPTON ROADS PERFORMS

The Council on Virginia's Future was established in 2003 under the leadership of John O. "Dubby" Wynne and Governor Mark Warner to develop a Roadmap for Virginia's Future and as a way to measure the state's progress toward long-term goals. After a successful launch of Virginia Performs, the Council is bringing the project to the regions of the Commonwealth. Hampton Roads has been selected to establish the first regional model for the remainder of the state. In January 2008, the Hampton Roads Partnership, in collaboration with the Council for Virginia's Future, began to look at indicators and collect data to develop a regional website similar to Virginia Performs.

Hampton Roads Performs is scheduled to launch in January 2009 and will provide a comprehensive view of Hampton Roads along with a snapshot of how the region is performing in over 50 quality of life indicators. Hampton Roads Partnership President Dana Dickens will provide a brief overview of the purpose and expected outcomes of Hampton Roads Performs. The Partnership is requesting assistance from the HRPDC to develop the regional profile, which will be an important feature of the website.

RECOMMENDED ACTION:

Approve HRPDC assistance in developing the regional profile for the Hampton Roads Performs website.

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #8: ENVIRONMENTAL PROGRAM CONTRACT – HR FOG

The HRPDC staff is facilitating the regional effort to develop a program for managing fats, oils and grease (FOG) in the sanitary sewer system and for educating the region's businesses and citizens about proper management. This program is one element of the wastewater Management, Operations and Maintenance (MOM) Plans being prepared by the localities and HRSD. Development of the MOM Plan and the FOG program is required by the Consent Order on Sanitary Sewer Overflows. Development of this effort is being guided by a subcommittee established by the Directors of Utilities Committee and includes representation from HRSD and a number of the localities. Initial efforts have been supported by the consulting firm, Parsons Brinckerhoff, through a contract with the City of Virginia Beach.

There is a continuing need for consultant assistance to finalize the regional program over the coming months. At its July 9, 2008 meeting, the Directors of Utilities Committee recommended that the HRPDC contract with Parsons Brinckerhoff to complete this effort. Funding to support this project is included in the HRPDC Budget through the Regional Wastewater Program Budget.

The HRPDC staff and the Directors of Utilities Committee recommend that the Executive Director be authorized to execute a contract with Parsons Brinckerhoff to support the HR FOG Program.

RECOMMENDED ACTION:

Concur with staff and Committee recommendation.

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #9: ELIZABETH RIVER WATERSHED ACTION PLAN

The Elizabeth River Project (ERP), in cooperation with a stakeholder group representing science, government, business and community organizations, has completed revisions to the watershed action plan, The River of the Future: Elizabeth River Restoration and Conservation, A Watershed Action Plan. The Plan establishes a vision for the future of the river and recommends a series of actions to achieve the vision of making the river safe for fishing and swimming, while also supporting a strong economy.

At press time, the Elizabeth River Project anticipates unveiling the Plan to the leadership of the region on September 15, 2008, and to the public in an event on September 27, 2008. Over the past couple of months, ERP staff has briefed local governing bodies, state agency leadership and others on the Plan and its recommendations. During that period, the Hampton Roads Sanitation District Commission, and City Councils from Chesapeake, Norfolk and Virginia Beach have endorsed the Plan. Portsmouth City Council is scheduled to vote on the Plan on September 23, 2008.

At its meeting on August 1, 2008, the HRPDC Elizabeth River Project Steering Committee recommended that the HRPDC endorse the Watershed Action Plan.

HRPDC Deputy Executive Director, Physical Planning, John Carlock will provide an overview of the Watershed Action Plan.

RECOMMENDED ACTION:

Endorse the Elizabeth River Watershed Action Plan.

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #10: PROJECT STATUS REPORT

A. Joint Environmental Committees

The Regional Stormwater Management Committee (RSMC) and Hampton Roads Chesapeake Bay Committee (HRCBC) met on August 7 and September 4, 2008.

The Committee received briefings on the following issues:

- DCR, Division of Chesapeake Bay Local Assistance – Status of CBLA activities and program initiatives, including CBPA Phase III Compliance Review Program.
- HRPDC staff – Overview of HRPDC Project – Chesapeake Bay Procedural Compendium. http://www.hrpdcva.gov/PEP/PEP_Local_CBPA.asp.
- HRPDC staff – Governor's Climate Change Commission.
- Dr. Carl Hershner, VIMS – Research activities at VIMS associated with climate change. Highlighted the need for detailed and accurate elevation data for the entire coastal plain of Virginia to support several of the modeling efforts.
- Dr. Carl Hershner, VIMS – Wetlands Advisory Service
- DCR, Division of Soil and Water Conservation - Chesapeake and Virginia NEMO (Network for Education of Municipal Officials) Programs.
- Mr. Tom Schueler, Chesapeake Stormwater Network – Overview of the new Baywide Stormwater Action Strategy and plans for the upcoming Bay Stormwater Partners Retreat.

The Committee also received updates on a number of state, regional and local program activities.

The RSMC held special meetings on September 4 and September 11, 2008. These meetings entailed an intensive workshop with the consultant on the developing Permit Administration and Reporting System (PARS), the status of EPA review of the draft Phase I Stormwater Permits, the ongoing development by the state of the various components of the State Stormwater Management Regulations and activities being undertaken by the new Chesapeake Stormwater Network.

The HRPDC staff continues to work with the RSMC on a number of activities including:

- The draft MS4 Stormwater Permits for the region's six Phase I localities - the cities of Chesapeake, Hampton, Newport News, Norfolk, Portsmouth and Virginia Beach – were approved by the Board of Soil and Water Conservation for submittal to EPA in November 2008. The first of the permits was submitted to EPA for formal review in early July. EPA review is ongoing.

- The new Phase II permits became effective on July 9, 2008. The HRPDC staff is working with staff from the region's six Phase II communities to address permit requirements with immediate deadlines.
- The Department of Conservation and Recreation is continuing to work with several Technical Advisory Committees and work groups in the development of the new State Stormwater Regulations, Stormwater Construction General Permit and supporting documentation. Hampton Roads is represented on all of these Committees and work groups by a combination of local government staff, HRPDC staff and representatives of local engineering firms. The Stormwater Regulations TAC is addressing technical criteria for stormwater management, stormwater permit fees and requirements for local program development and approval. The Construction Permit TAC is addressing revisions to the existing permit that applies to virtually all public and private construction projects throughout the state. At press time, DCR is scheduled to present final draft Regulations for both the overall Stormwater Program and the Construction General Permit to the Board of Soil and Water Conservation for consideration at the Board's September 24, 2008 meeting. It is anticipated that the Board will approve both sets of regulations for public review and comment.

B. Directors of Utilities Committee

The Directors of Utilities Committee met on August 6 and September 3, 2008.

During these meetings, the Committee addressed a number of regional program issues, including climate change, marking of sewer laterals, water supply planning, ground water management and the components of the wastewater program.

On the HR FOG program, local government and HRPDC staff have developed a model ordinance on management of fats, oils and grease, which will be released for Utility Director and local attorney review later in September 2008. Related implementation guidance, in the form of regionally consistent enforcement management guidelines, training and certification processes, is still under development by the subcommittee. Associated educational materials will be developed by a separate subcommittee. Following Committee review, this material will be presented to the HRPDC for consideration.

The Capacity Team continues to meet weekly. All participants in the Regional SSO Consent Order continue to meet all deadlines under the Order. In addition, the localities continue to support HRSD in its efforts to comply with the EPA Administrative Order, which was issued by EPA in August 2007.

The Capacity Team will meet with DEQ on Monday, September 15th to discuss rainfall monitoring status across the region and its impact upon data needed for the regional model.

Staff continues to provide support to localities and DEQ on the web-based Sanitary Sewer Overflow Reporting System.

Work continues on various aspects of the Regional Water Supply Plan.

Work on the grit and grease-drying facilities for the Peninsula and the Southside is continuing. The Peninsula Subcommittee is finalizing a contract governing design, construction and operation of a facility as well as the formula for allocating costs among the participating localities. Contract approval by the participating localities is expected to occur during the next month. Work on the design of the Southside facility is continuing through an HRSD contract. Based on information provided at a June 4, 2008 Subcommittee meeting and subsequent local review of the facility design and construction cost estimate, the four participating Southside localities have committed to proceed with the project. It is expected that the Peninsula Subcommittee will meet in the next month to discuss the status of these efforts.

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #11: FOR YOUR INFORMATION

Items of general interest are attached for your information.



Rowland L. (Bucky) Taylor
City Manager

July 16, 2008

Mrs. Rosa Lawrence
1518 South Street
Franklin, Virginia 23851

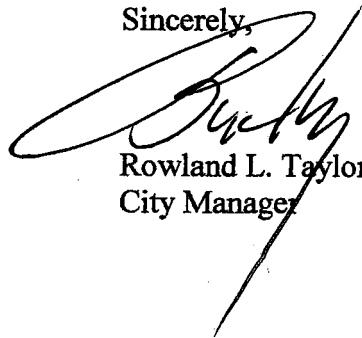
Dear Ms. Lawrence,

In regular session on July 14, 2008 the Franklin City Council appointed you to fill the unexpired term of Mr. Joseph J. Scislowicz on the Board of Directors of the Hampton Roads Planning District Commission. Your term commences immediately and will terminate on June 30, 2009. The Commission meets quarter on the third Wednesday of the months of January, April, July and October.

Mr. Dwight Farmer, Executive Secretary, of the HRPDC will be contacting you regarding your duties and responsibilities as a members of the Commission.

With kindest regards, I am

Sincerely,



Rowland L. Taylor
City Manager

C: ✓ Dwight Farmer

207 West 2nd Avenue, Post Office Box 179, Franklin, Virginia 23851 – 757-562-8502 – Fax 757-562-7982
E-Mail: rtaylor@franklinva.com – City Web Site: www.franklinva.com

***** EST 1607 *****
HAMPTON ROADS
America's First Region

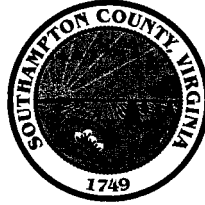
RECEIVED

AUG 11 2008

HRPDC

SOUTHAMPTON COUNTY

26022 Administration Ctr. Dr.
P.O. Box 400
Courtland, Virginia 23837



757-653-3015
Fax: 757-653-0227

July 31, 2008

Mr. Dwight L. Farmer, Executive Director
Hampton Roads Planning District Commission
The Regional Building
723 Woodlake Drive
Chesapeake, VA 23320

RE: Michael Long, Graphic Technician

~~DWIGHT~~
Dear Mr. Farmer:

I just wanted to take a moment and share with you what a privilege and delight it is to work with Michael Long of your staff. Over the course of the past twenty years, I can't think of anyone, from any service sector, that has consistently demonstrated such outstanding customer service.

Michael is always ready and willing to assist us with our graphic needs, whether it's ordering letterhead, envelopes and business cards, or helping us develop custom mapping and forms. He is a tremendously talented artist, and was the creator of our county seal, which now adorns virtually every piece of literature associated with Southampton County.

Most recently, Michael prepared, printed and framed for us thirty-six resolutions which were presented to volunteer firefighters and EMT's with more than thirty years service. That's right - 36 resolutions, perfectly typeset and framed, and delivered a week ahead of schedule. Michael is always pleasant and helpful, and the quality his work is consistently excellent.

While support staff members rarely get the credit they deserve, I'm sure you already recognize that Michael Long would be a valued and treasured employee in any organization.

Sincerely,

Michael W. Johnson
County Administrator

RECEIVED

AUG 01 2008

HRPDC



County of Gloucester

COUNTY ADMINISTRATOR

6467 Main Street

P. O. Box 329

Gloucester, Virginia

23061-0329

(804) 693-4042

FAX (804) 693-6004

E-Mail: lr Ramsey@gloucesterva.info

August 13, 2008

Mr. Dwight L. Farmer
Executive Director
Hampton Roads Planning
District Commission
723 Woodlake Drive
Chesapeake, VA 23320

Dear Mr. Farmer:

The Gloucester County Board of Supervisors has hired Brenda G. Garton as the County Administrator. She will serve on the Hampton Roads Planning District Commission Executive Committee and as the MPO Member. Her contact information is:

Brenda G. Garton
Post Office Box 329
Gloucester, VA 23061
(W) 804-693-4042
bgarton@gloucesterva.info

If further information is needed, please let me know.

Sincerely,

Georgette N. Hurley
Assistant County Administrator

GNH:dmh

RECEIVED

AUG 15 2008

HRPDC



**HAMPTON ROADS
MILITARY AND FEDERAL
FACILITIES ALLIANCE**

PAUL D. FRAM, JOE S. FRANK, CO-CHAIRMEN • E. DANA DICKENS III, TREASURER • DWIGHT L. FARMER, SECRETARY

FRANK ROBERTS, EXECUTIVE DIRECTOR

August 18, 2008

Dwight L. Farmer, P.E.
Executive Director
Hampton Roads Planning District Commission
723 Woodlake Drive
Chesapeake, VA 23320

RE: LETTER OF APPRECIATION

Dear Dwight:

The purpose of this letter is to extend the appreciation of the Hampton Roads Military and Federal Facilities Alliance (HRMFFA) to Mike Long for his creative talents and energy in supporting the HRMFFA with development of an informational brochure.

His professionalism and diligence in developing a professional product is very much appreciated and saved us time, money, and effort over what it would have required had we contracted this support to an outside source.

Please extend our grateful appreciation to Mike for his professional and prompt support. It's wonderful having him as a part of our regional "team."

Sincerely,

Frank Roberts
Executive Director

FAR/far

RECEIVED

AUG 19 2008

HRPDC



City of Virginia Beach

VBgov.com

OFFICE OF THE CITY ENGINEER
(757) 385-4131
FAX (757) 385-5668

MUNICIPAL CENTER
BUILDING 2
2405 COURTHOUSE DRIVE
VIRGINIA BEACH, VIRGINIA 23456-9031

August 19, 2008

Mr. John M. Carlock, AICP
Deputy Executive Director, Physical Planning
Hampton Roads Planning District Commission
723 Woodlake Drive
Chesapeake, Virginia 23320

**Subject: Compliance Training Sessions – Department of Environmental Quality
Wetlands and Water Quality Permits - Department of Conservation and
Recreation Stormwater General Permits**

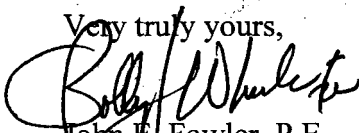
Dear John:

On behalf of the City of Virginia Beach, I would like to thank you for use of your facilities and your support of the recent regional training session on July 24, 2008, regarding the procedures for ensuring full compliance with the Department of Environmental Quality wetlands and water quality permits and Department of Conservation and Recreation Stormwater General Permits.

I would also like to extend my appreciation and gratitude to Claire Jones, for her efforts in assisting in coordination of the event.

Your presence and support of the session reinforced the importance of strong water quality compliance programs and helped bring attention to the need for other Hampton Roads localities to adopt programs similar to that implemented here in Virginia Beach. We are hopefully that the information presented at the training session will assist in improving permit compliance throughout the region. Should you be in need of additional information, please contact me by phone at 757-385-4131 or e-mail me JFowler@vbgov.com.

Very truly yours,


John E. Fowler, P.E.
City Engineer

JEF/wej

cc: Jason E. Cosby, P.E., Public Works Director, City of Virginia Beach

RECEIVED
AUG 22 2008
HRPDC

SOUTHAMPTON COUNTY

26022 Administration Ctr. Dr.
P.O. Box 400
Courtland, Virginia 23837



757-653-3015
Fax: 757-653-0227

August 19, 2008

Mr. Dwight L. Farmer, Executive Director
Hampton Roads Planning District Commission
The Regional Building
723 Woodlake Drive
Chesapeake, VA 23320

Dear Mr. Farmer:

Please be advised that Mrs. Anita T. Felts was reappointed by the Board of Supervisors, in their regular session of July 28, to another two (2) year term on the Hampton Roads Planning District Commission.

This term commenced on July 1, 2008 and will expire June 30, 2010.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael W. Johnson", with a long horizontal flourish extending to the right.

Michael W. Johnson
County Administrator

RECEIVED

AUG 20 2008

HRPDC



CITY OF NEWPORT NEWS
VIRGINIA

OFFICE OF THE CITY CLERK

MABEL V. WASHINGTON, CMC
CITY CLERK

(757) 926-8634 OFFICE
(757) 926-8599 FAX

August 29, 2008

The Honorable Sharon P. Scott
252 Susan Constant Drive
Newport News, Virginia 23608

Dear Councilwoman Scott:

It gives me a great deal of pleasure to inform you that City Council, at its meeting on August 12, 2008, appointed you to serve on the Hampton Roads Planning District Commission. The term is for two years, expiring June 30, 2010.

As you may or may not be aware, it may be necessary for you to take an Oath of Office before you can take your seat on the Committee. Please appear before the Clerk of the Circuit Court, Mr. Rex Davis, 2500 Washington Avenue, who will administer the Oath. Please make every attempt to take your Oath within the next thirty (30) days.

City Council sincerely appreciates your willingness to serve your community in this manner.

Very truly yours,

Mabel V. Washington, CMC
City Clerk

MW/jp

cc: Mr. Rex Davis, Clerk of the Circuit Court
Mr. Dwight Farmer, Executive Director,
Hampton Roads Planning District Commission

RECEIVED

SEP 03 2008

HRPDC



CITY OF NEWPORT NEWS
VIRGINIA

OFFICE OF THE CITY CLERK

MABEL V. WASHINGTON, CMC
CITY CLERK

(757) 926-8634 OFFICE
(757) 926-8599 FAX

August 29, 2008

The Honorable Joe S. Frank
2 Madison Circle
Newport News, Virginia 23606

Dear Mayor Frank:

It gives me a great deal of pleasure to inform you that City Council, at its meeting on August 12, 2008, reappointed you to serve on the Hampton Roads Planning District Commission. The term is for two years, expiring June 30, 2010.

As you may or may not be aware, it may be necessary for you to take an Oath of Office before you can take your seat on the Committee. Please appear before the Clerk of the Circuit Court, Mr. Rex Davis, 2500 Washington Avenue, who will administer the Oath. Please make every attempt to take your Oath within the next thirty (30) days.

City Council sincerely appreciates your willingness to serve your community in this manner.

Very truly yours,

Mabel V. Washington, CMC
City Clerk

MW/jp

cc: Mr. Rex Davis, Clerk of the Circuit Court
Mr. Dwight Farmer, Executive Director,
Hampton Roads Planning District Commission

RECEIVED

SEP 03 2008

HRPDC

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #12: OLD/NEW BUSINESS